HARALSON COUNTY BOARD OF COMMISSIONERS REGULAR MEETING MINUTES APRIL 5, 2016

Chairman Poole called the regular meeting of the Haralson County Board of Commissioners to order. Commissioner Bennett offered the Invocation and Commissioner Robinson led the Pledge of Allegiance. Chairman Poole noted for the record that Commissioner Smith was absent.

Chairman Poole stated that the minutes had been sent to the commissioners to review prior to the meeting. He asked if there were any changes to be made. There were none. Commissioner Robinson motioned to approve the minutes of the March 1, 2016 Regular Meeting and the March 16, 2016 Work Session as written. Commissioner Dobbs seconded and the motion carried 4-0.

Commissioner Bennett motioned to approve the agenda. Commissioner Robinson seconded and the motion carried 4-0.

Chairman's Report

Chairman Poole asked Greg Dewberry to report on the Ribbon Cutting of Phase 3 of the Recreation facility and Senior walking trail, which was Monday, April 4, 2016. The first sets of games went well and were very well attended.

Chairman Poole reported that the project took approximately fourteen months and almost \$1 million from SPLOST funds spent on the project with close to 75% completed by local vendors.

Mr. Dewberry stated that he has contacted Norfolk Southern asking for a donation of old railroad crossties to use to line the parking lot. There was some confusion and some vehicles were blocked in by others. He encouraged everyone to visit the facility. The citizens he has talked to at the facility were very complimentary.

Public Participation on Agenda Items

None

Departmental Reports

- Commissioner's Office, Helen Wilson
 - Mrs. Wilson stated that she was reporting today on the many responsibilities of the accounting side of the Commissioner's Office. The following stats are for the first three months of 2016:
- 1763 A/P invoices entered resulting in 944 checks
- 364 Deposits resulting in 438 Cash Receipts totaling \$3,459,453.61

- 294 active employees, 1893 Pay checks issued, 1228 Direct deposits
- 6 pay dates, 12 electronic tax deposits
- 7 new hires, 12 terminations
- Total Payroll of \$1,614,026.42
- Employee paperwork includes births, deaths, divorce, marriage, and name changes that also have to be sent on to all the insurance companies, retirement companies, etc.
- 13 Insurance deductions, 6 retirement deductions and 7 child support/garnishments deductions balanced each month to the payroll deduction register
- 228 Business licenses, generating \$37,152
- 3535 Convenience Center stickers, which must all verified and recorded
- Receive monies for, distribute monies from and reconcile 27 Funds each month.
- Maintain records for liability insurance for 34 buildings, approximately 215 vehicles, equipment, all accidents and claims
- Maintain records for Workers Compensation insurance including reporting claims, classifying employees for proper coverage, annual audits, renewals, etc.
- Maintain work orders on needed maintenance on buildings, IT, Computers, Phones, Plumbing, Heat & Air units, plumbing, to name a few.

- Tax Assessors Office, Hubert Sparks

Mr. Sparks began by stating that January through April $\mathbf{1}^{\text{st}}$ is his department's busiest time of the year.

- There are several deadlines that occur on April 1st, including property returns (real and personal), filing for exemptions such as Homestead, CUVA, and FLPA.
- Field work includes appraising new construction, renovations, sales, and returns.
- In May, the Board of Assessors along with the Chief Appraiser and one other employee all attend CAVEAT in Athens. This is training and updates on all legislative changes for the year.
- Tentative date for Assessment Notices is May 26, 2016. There are approximately 20,000 notices sent out at this time.
- Cell tower appraisals have been concluded. For a cost of \$27, 496 to Haralson County, this will add approximately \$66,894 in tax revenue each year.

Item #1 - E911 Telecommunications Week Proclamation

Chairman Poole asked County Clerk Alison Palmer to read and present this proclamation. Cathy Thompson, E911 Director, was in attendance to accept the Proclamation on behalf of her department. She thanked the board for the recognition and stated that she was proud of her employees and thanked them for always doing an excellent job and going above the call of duty each and every day.

Item #2 - Confederate Heritage and History Month Proclamation

Chairman Poole read and presented the proclamation to Commander Billy Bearden of the Haralson Invincibles, Camp # 673, along with several others dressed in period clothing. Commander Bearden thanked the board and explained to the audience some of the things that they do. Such as placing flags on all known confederate soldiers' graves on Confederate Memorial Day, keeping graves clean, educating about the civil war and this regions participation, along with several other items.

Item #3 - Lifelink Resolution

Commissioner Bennett read the Lifelink Resolution. She urged everyone who is not already an organ donor to become one. You can sign up when renewing your driver's license or go online and sign up on the Lifelink website. She stated how important this is to those waiting on organs and also stated, "We can't take them with us."

Item #4 - FYE 2015 Audit Report

Chairman Poole stated that each of the commissioners had been given a copy of the Audited Financial Report for Fiscal Year End June 30, 2015 to review. He stated that this is the best audit report the county has ever had. He asked the board if there were any questions. There were none so he asked for a motion to accept the audit report. Commissioner Robinson motioned to accept the FYE 2015 Audit Report. Commissioner Dobbs seconded and the motion carried 4-0.

Item #5 - Tallapoosa Trash Stickers

Commissioner Robinson asked that the BOC rescind the vote from the March 1, 2016 meeting which stated that the BOC would pay rent to the City of Tallapoosa for use of the piece of land that the Tallapoosa convenience center occupies instead of giving them three (3) stickers for their citizens to use. He stated that the city did not want the county to pay rent. After a short discussion, Commissioner Robinson motioned to give the City of Tallapoosa 2 stickers to use for the convenience centers in lieu of paying rent. Commissioner Dobbs seconded and the motion carried 4-0.

Item #6 - DFACS Board Appointment

Chairman Poole stated that he had received a letter from Libby Smith, director of the Haralson County DFACS Department requesting that the BOC appoint Brian Walker to the vacancy on the board. Chairman Poole went on to report that he had asked Chief Walker if he would be willing to serve on this board and he responded that he would. Chairman Poole then asked if there were any more nominations for the appointment. There were none. Commissioner Robinson motioned to close nominations. Commissioner Bennett seconded and the motion carried 4-0.

Commissioner Robinson then motioned to appoint Chief Brian Walker to the DFACS board. Commissioner Bennett seconded and the motion carried 4-0.

Public Participation on Non Agenda Items

None

Commissioner Robinson motioned to adjourn. Commissioner Dobbs seconded and the motion carried 4-0.

Submitted by Alison Palmer County Clerk